

Pursuant to notice duly given, a **special work session** of the members of the Benedum Airport Authority, owner and operator of the North Central West Virginia Airport, was held on the **22nd day of July, 2009**, at 1:00 p.m. in the Conference Room at the Terminal Building, North Central West Virginia Airport, Bridgeport, Harrison County, West Virginia, with the following members present: Ron Watson, President, Wayne Stutler, Vice President, Frank "Chunki" Angotti, Harrison County Commissioner, Randy Elliott, Marion County Commissioner, Randy Kerns, Robert "Buck" Thompson, Jim Smith, Jim Christie, and Oce Smith by Wayne Stutler, his proxy. Also present were Jackie Green, Administrative Assistant, Ron Cochran, Joan Keith, Marketing Director, Chad Biller of Thrasher Engineering, Rick Rock, Acting Director, Dean C. Ramsey, Secretary, members of the public and press.

The President called the meeting to order and stated that the purpose of the meeting was to consider the budget for the fiscal year beginning July 1, 2009, ending June 30, 2010.

Thereupon, Jim Smith on behalf of the Budget and Finance Committee, gave a comprehensive power point presentation presenting the budget in four phases. The budget was presented in detail for (1) the general operations of the Airport, (2) the fuel operations, (3) the AIP Grant Operations, and (4) the Consolidated Budget. Mr. Smith reviewed in detail among other things, the income schedules, expense schedules, maintenance and repair schedules, capital expenditures, operations, administrative expenses, income statements, and balance sheets. Each member was provided detailed schedules and supporting information and questions and answers were considered throughout the presentation.

After thorough consideration and review of the budget as presented by Mr. Smith, upon motion by Commissioner Stutler, seconded by Mr. Thompson, the work session adjourned and after a short recess those present for the work session, including Jack Clayton who joined the meeting, continued in **regular session** to consider the agenda presented in the notice.

The minutes of the previous meeting were approved as presented upon motion by Commissioner Stutler, seconded by Mr. Thompson.

The President announced that a bid opening had been scheduled by the Engineer for bids for fencing work. Thereupon, the Engineer opened the bids of qualified bidders who had met the bid opening requirements and read the same aloud, after which the bids were referred to the Engineer for tabulation, review, verification, and recommendation.

The President stated that approval of the budget would be deferred to later in the meeting.

Mr. Biller presented a written Engineer's Report which he reviewed in detail with the members. He noted that as part of the Runway Safety Project, the ASOS must be relocated. He stated that Bear Contracting was proceeding with the pond removal pursuant to the contract previously awarded, and that the V1 remodeling was progressing on schedule. There was a discussion regarding future AIP projects and Mr. Smith suggested that staff make recommendations as to additional items for AIP projects.

Mr. Biller reported that Dr. Faris was proceeding to remove trees that constituted obstructions within Airport avigation easements.

Mr. Rock presented a written Director's report which he reviewed in detail with the members. Mr. Rock reviewed enplanements and after review of the report of Acting Director Rock, the report was ordered filed in the office of the Director.

The Financial Statements were reviewed and upon motion by Mr. Jim Smith, seconded by Mr. Kerns, the Financial Statements were approved subject to audit.

The Committee Reports were as follows:

Mr. Smith reported that he and Commissioner Angotti had been meeting with Clarksburg Travel Service preparing charter service for away WVU games and in particular, the Auburn game.

Mr. Christie reported that the Authority was making its monthly payments to HCEAC and that the Chamber would like to appear on August 12th to present a grant for the V1 improvements.

Mr. Kerns reported that V1 construction was moving along well and significant progress was being made.

There was a discussion regarding signage at the Intersection of Route 131 and Route 50 and at the Industrial Park. Mr. Smith reminded the Board that discussion of signage had commenced approximately 2001 or 2002 and that there had been an original plan for tenants to participate in the signage project. Upon motion by Commissioner Angotti, seconded by Mr. Christie, Mr. Smith, Commissioner Angotti and Mr. Rock would work with MAAC and staff regarding the budget for signage.

There was a discussion regarding staffing needs and Maintenance Supervisor, Ron Cochran, indicated that he needed one more full-time maintenance employee to adequately staff maintenance and line service at the present time.

The President suggested that the order of the agenda be changed to have the Engineer's Report after the Director's Report and to include Committee Reports and public comments on the agenda. Upon motion by Commissioner Angotti, seconded by Mayor Christie, it was determined to convene in executive session after a ten minute recess to discuss specific salaries and employees.

The President announced that after the executive session the members would vote on the budget.

After a short recess members present met in the executive session and no action was taken. The executive session adjourned and regular session reconvened upon motion by Commissioner Angotti, seconded by Mr. Kerns.

In regular session the budget as presented, was discussed and approved upon motion by Mayor Christie, seconded by Mr. Kerns, to include salaries in the aggregate amount of \$464,621.00.

There being no further business to come before the meeting, the meeting adjourned at 5:00 p.m.

Secretary