

Pursuant to notice duly given, the regular meeting of the members of the **Benedum Airport Authority**, owner and operator of the **North Central West Virginia Airport**, was held on **June 10, 2009**, at 3:00 p.m. in the Conference Room of the Terminal Building, North Central West Virginia Airport, Bridgeport, Harrison County, West Virginia, with the following members present: Ron Watson, President, Wayne Stutler, Vice President, Frank "Chunki" Angotti, Harrison County Commissioner, Randy Elliott, Marion County Commissioner, James Christie, Mayor of the City of Bridgeport, Randy Kerns by Ron Watson, his proxy, Jim Smith by Ron Watson, his proxy, Robert "Buck" Thompson by Randy Elliott, his proxy, Oce Smith by Wayne Stutler, his proxy, and Jack Clayton by Wayne Stutler, his proxy. Also present were Ricky Rock, Jackie Green, Administrative Assistant, Joan Keith, Marketing Director, Jim Griffith, Airport Director, Chad Biller, Airport Engineer, and Dean C. Ramsey, Secretary.

The President called the meeting to order and determined that a quorum was present.

The minutes of the previous meeting were approved upon motion by Commissioner Stutler, seconded by Commissioner Elliott.

The President noted that the Supplemental Agenda included items relating to opening bids and since bids were to be opened at 3:00 p.m., the Agenda would be altered to consider such matters first.

Thereupon, the President turned the meeting over to Chad Biller, Airport Engineer, who reported that the Navy would not be conducting training operations on the Airport and that the blasting contract had not yet been signed and after discussion

with representatives of the Guard and considering all relevant circumstances and including the fact that the Navy would not be available to assist in blasting operations as required by the contract, and that there was work that needed to be done which could be done without blasting by the assets available to the Guard for the current year's training, upon motion by Commissioner Angotti, seconded by Commissioner Elliott, it was determined to delay blasting for one year provided that agreement could be reached with the contractor to withdraw the contract award, with the Executive Committee to have the final decision regarding canceling the contract.

Mr. Biller proceeded to bid opening for sediment pond removal. He thereupon opened, and after first determining that bid requirements had been met, read ten bids publicly. The bids were recorded and referred to the Engineer for review tabulation and recommendation.

Mr. Biller reported that bids had been received at the last meeting for V1 remodeling with Huffman Corporation being the low bidder for the project with a bid of \$286,300.00. Thereupon, upon motion by Commissioner Elliott, seconded by Mayor Christie, and duly approved, the contract was awarded to Huffman Corporation and Mr. Biller was authorized to give notice of award and notice to proceed.

Mr. Biller reported that Contract No. 1 for the ARFF vehicle with all alternates except number 4 and number 7 added, was properly bid and was ready to award. He also reported that Contract No. 2 for the back up generator was in order and ready to award. Thereupon, both contracts were awarded to the low bidders upon

motion by Commissioner Elliott, seconded by Mayor Christie, and duly approved. Mr. Biller was authorized to give notice of award and notice to proceed.

Mr. Biller presented his written report which was reviewed in detail and ordered filed in the Airport Director's office. It was noted that Mr. Biller's report stated that the bids for installing fencing and three gates along Route 131 and Route 279 would be advertised on June 17th and that there would be a pre-bid conference on July 1st with bids due on July 22nd at 3:00 p.m.

Mr. Biller reported that David Faris, owner of property subject to certain avigation easements, had indicated his willingness to clear cut the avigation easements in exchange for rent concessions at the Airport. It was the consensus that such arrangement would be acceptable to the Board with time limits.

Mr. Griffith gave the Airport Director's report, reviewed the financial information, and enplanements. There being no questions regarding the financial statement, they were, upon motion made, seconded and approved, ordered filed, subject to audit.

Mr. Griffith reported that he had been contacted by Frontier Airlines regarding a departure of the Colorado football team after its game with WVU and that discussions were ongoing regarding arrangements to accommodate the flight.

Mr. Griffith reported that he had attended the meeting on May 28th regarding runway incursions and safety training. It was reported that he had had discussions with Mr. Todd Cargill from Delta Airlines regarding an exception to the 50 foot taxiway requirement. He also reported that Hertz wanted to address the Board

regarding a proposal for expansion of service from Airport facilities. He also reported that a plan was being developed to deal with the swine flu pandemic as it might affect operations at the Airport. Mr. Griffith stated he was seeking guidance from other airports regarding development of this plan.

Mr. Griffith reported that the Fuel Contract with the Department of Defense had been approved and received.

Joan Keith gave the Marketing Director's report and reviewed enplanements. She reported that she and the Airport Director had met with a representative of U. S. Customs regarding the facilities available for a customs agent. The meeting was held on June 9th and the representative reviewed the facilities and accommodations at the Airport and he was primarily interested in facilities available for accommodation of international business passenger jets.

It was reported that the Bridgeport Rotary Club at begun work on its project.

The President requested that the Marketing Director provide a point of contact with the Customs Service to provide information for the inspector.

Upon motion by Mayor Christie, seconded by Commissioner Elliott, it was determined to go into executive session to discuss personnel issues involving specific employees. Remaining at the executive sessions were the members present, the Secretary, and Director Griffith. In executive session matters involving Mr. Griffith's retirement plans were discussed and no action was taken. Mr. Griffith presented a written statement of his proposed retirement.

Upon motion by Mayor Christie, seconded by Commissioner Elliott, the executive session adjourned and regular session resumed.

Upon motion by Commissioner Stutler, seconded by Commissioner Elliott, Mr. Griffith's retirement plan indicating an effective retirement date of October 31, 2009, was accepted and he was authorized to apply his accrued vacation in the manner most appropriate. Commissioner Stutler expressed appreciation for Mr. Griffith's service and noted that his retirement was accepted with regret.

There being no further business the meeting adjourned.

Secretary